

## **2017 Farmers Market: Rules and Regulations** **City of Goldsboro-Parks and Recreation Department**

1. Dates: May 3 – November 3
2. Days: Wednesdays & Fridays (Herman Park)
3. Time: 8am – 6pm
4. Location: Herman Park Parking Lot off of Herman Street
5. Market Kickoff: Friday, May 3rd
6. Registration: Vendors may register at any time. Registration forms are available on the City of Goldsboro Parks & Recreation's website- [www.goldsboroparksandrec.com](http://www.goldsboroparksandrec.com) or at Goldsboro Parks and Recreation main office.
7. Vendor must be 21 years of age to sign an agreement with the market.
8. Vendor holds harmless and indemnifies the City of Goldsboro from liability arising at the Farmers Market.
9. Each vendor is permitted to occupy a single site once yearly fee has been paid (Approximately 10' x 25') and contain all products, signage, and tables in their space. No assigned spaces or reservations allowed. Vendors park their vehicle in their space and may sell products from their vehicle only at Herman Park.
10. Spaces are on a first come, first serve basis.
11. Vendors must provide their own canopy, tables, etc. at Herman Park.
12. Vendor is required to abide by all city, state, and federal laws, licensing, and registrations applicable to selling goods and products.
13. All produce/products available for sale in the market are restricted to those products grown or produced in North Carolina. They must come from a farmer or individual, not from wholesale companies. At least 50% of produce should come from your farm. Any items not grown on your farm must indicate where they are coming from.
14. Products that can be sold at the Farmers Market are:
  - Vegetables grown from seeds, sets, or seedlings
  - Fruit, nuts, or berries grown on land owned or leased by the seller
  - Plants grown by the seller from seed, seedling, transplant or cutting
  - Bulbs propagated by the seller
  - Eggs produced from the seller's hens
  - Seafood
  - Meats from animals raised by the seller
  - Products from animals raised by the seller (i.e. cheese, etc.)
  - Honey produced for the seller's bees
  - Cut or dried flowers grown by the seller
  - Firewood cut by the seller
  - Preserves, pickles, relishes, jams and jellies made by the seller
  - Baked goods baked by the seller
  - Wine or beer produced by licensed sellers
  - Non-food items can only be sold by vendors that sell food items
  - Small, caged animals that are approved by the City of Goldsboro and licensed by the state (No Petting)
15. Market vendors determine their own process, but it is recommended that prices reflect accurate and fair value. Scales must be approved types that would pass City, County or Federal inspection. **Prices and product info must be shown.**
16. Vendors should operate their business in a professional manner at all times.
17. Vendors will keep their area tidy and remove any trash when they leave.
18. The market will be closed if hazardous weather conditions are imminent.
19. All City, County, State, and Federal laws must be observed.
20. Farmers Market rules are enforced by the Goldsboro Parks and Recreation Department.
21. By participating in the market, the vendor agrees to adhere to the above guidelines.
22. Each Vendor must pay \$10 for each 10 X 25 space
23. Food Protection: All food (including samples) shall be protected from customer handling; coughing, sneezing, or other contamination by wrapping, sneeze guards, or other effective barriers such as display cases.
24. Food Handling: Without proper hand washing (which is not available at the Market), Ready-to-eat foods (including samples) shall not be handled with bare hands. Instead, utensils such as spatulas, tongs, or single-use gloves must be used during preparation and serving.
25. Egg Producers: Eggs for sale must be clean (not necessarily washed, but clean). Eggs must be refrigerated to 45 degrees or less after gathering.
26. All further processed products must be kept at 41 degrees.

27. All prepared food items, meat, fish, and cheese sold must meet state and local health regulations including the inspection of the prepared foods Vendor's kitchens by NCDA health inspectors and labeling in compliance with the regulations. Vendors must have a copy of their inspection form on file with the Market Manager, as well as with them when selling at Market.

Complaint Process

1. Complaints must be submitted in writing to the Goldsboro Parks and Recreation Department.
2. A letter will be sent to the vendor regarding the nature of the infraction.
3. Action to be taken will be determined by the Goldsboro Parks and Recreation Department.
4. If the vendor is found to be in violation, they may be suspended or evicted from the Farmers Market.

A violation in any of the above mentioned rules will result in a 1 week suspension from the market.

I agree to abide by the Farmer's Market Rules and Regulations.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

**Farmer's Market: Vendor Registration Application**  
**City of Goldsboro- Parks and Recreation Department**

**Vendor Information**

Farm or Business name: \_\_\_\_\_

Are you exempt from charging sales tax: \_\_\_\_\_

If not, List Registration Number (Provided by NCDOR): \_\_\_\_\_

Name(s) of Owner(s): \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Address of Farm/Business location (if different from mailing address):

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Products you plan to sell: \_\_\_\_\_

\_\_\_\_\_

Please make check payable to: City of Goldsboro or pay cash

Can we publish your contact information and products to the public? \_\_\_\_ Yes \_\_\_\_ No

Please return both forms to:

Attention: Lynn Grantham  
City of Goldsboro Parks and Recreation Department  
901 E. Ash St. (physical address)  
P.O. Drawer A (mailing address)  
Goldsboro, NC 27533-9701

Or by e-mail or fax:  
E-mail- lgrantham@goldsboronc.gov  
Fax- 919-734-6201  
Phone- 919-739-7484